
**MINUTES OF THE
REGULAR VIRTUAL BOARD MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT
JULY 19, 2023**

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, July 19, 2023, at the Housing Authority of the City of Freeport Administrative Office located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:03 p.m.

II. ROLL CALL

The following members were present and responded to roll call:

Present

Chair Smith-Norman
Commissioner Carter
Vice Chair Harrell
Commissioner Pearson
Commissioner Williams Thomas

Staff Present

Babette Jamison-Varner, CEO
Bernadette Mekalska, Executive Coordinator
Jim Palermo, Director Facilities & Maintenance
Rachel Greenwood, Property Operations Manager

Consultants

Patty Morgan, Fee Accountant
(via Boardable portal)

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

IV. APPROVAL OF AGENDA

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the agenda for July 19, 2023, regular meeting, as presented. Approved by all on voice vote.

V. APPROVAL OF MINUTES

- Regular Board Meeting Minutes, May 17, 2023

Commissioner Williams Thomas moved, second by Commissioner Carter to approve the Regular Board Meeting Minutes for May 17, 2023. On voice vote, approved by all.

VI. PUBLIC COMMENT

None

VII. FINANCIAL REPORT, Patty Morgan

Fee Accountant, Patty Morgan presented financial reports for April 2023.

VIII. CEO REPORT, Babette Jamison-Varner

Director Jamison-Varner gave her presentation. Ms. Jamison-Varner spoke about her transition plan and about Brewster-Hosmer property insurance plan .

IX. APPROVALS:

- a. Request for Approval: Pest Control Request for Proposal (RFP)

Vice Chair Harrell moved to approve the Pest Control RFP, second by Commissioner Williams Thomas. Roll call was as follows:

Devine:		Smith-Norman:	Aye	Pearson:	Aye
Harrell:	Aye	Williams Thomas:	Aye	Carter:	Aye

XII. AJOURNMENT

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Carter moved, second by Commissioner Williams Thomas. The motion was carried unanimously, and at 12:28 p.m., Chair Smith-Norman declared the meeting adjourned.

ATTEST:



Jennifer Smith-Norman
Chair of the Board of Commissioners
Housing Authority of the City of Freeport



Bernadette Mekalska
Director of Administration & Secretary
Housing Authority of the City of Freeport